**NOTICE OF THE ANNUAL GENERAL MEETING OF**

**BRITISH EQUITY COLLECTING SOCIETY LIMITED**

**(“the Company”)to be held on** Friday 7th December 2018

The Directors of British Equity Collecting Society Limited have requisitioned the holding of an Annual General Meeting in accordance with Article 32 of the Articles of Association of the Company.

**Notice is hereby given** that the Annual General Meeting of British Equity Collecting Society Limited will be held:

On: Friday 7th December 2018

In: Screen 3, CURZON Soho, 99 Shaftesbury Avenue, London W1D 5DY

From: 13:30 hours

when the following business will be transacted:-

**ORDINARY BUSINESS**

1.      To receive and approve the Minutes of the previous Annual General Meeting held on Friday 15th December 2017.

2.         To receive and consider the Directors’ Report and the Financial Statements of the Company for the year ended 30th April 2018 and the Auditor’s Report thereon.

3.       To consider and, if thought fit, pass a resolution that the auditors of the Company, Moore Stephens LLP, be reappointed as auditors of the Company to hold office from the conclusion of the meeting until the Annual Report and Financial Statements are next laid before the Members, and that their remuneration be determined by the Directors.

4. To receive a report from the CEO on the activities of the Company, and to receive and consider the Annual Transparency Report for the Members prepared and presented by the non-executive Directors of the Company following audit in respect of the year ended 30 April 2018.

**SPECIAL BUSINESS**

5.        To pass a special resolution that the revised Performer Registration Form and Membership Agreement considered and approved by the Supervisory Committee on 16th July 2018 and published for all Members on 11th September 2018 be adopted in the form published with this Notice.

By Order of the Board

November 2018

From the date of publication of this Notice, copies of the Minutes of the Annual General Meeting held on 15th December 2017, the Directors’ Report and Financial Statements of the Company for the year ended 30 April 2018, the Annual Transparency Report for the year ended 30 April 2018, the revised Performer Registration Form and Membership Agreement and Proxy Forms relevant to the Meeting are available:

1. for inspection at the registered office of the Company (Plouviez House, 19-20 Hatton Place, London EC1N 8RU) during normal business hours (Saturdays, Sundays and public holidays excepted); or
2. by Members emailing cs@becs.org.uk with a request for a copy to be emailed to the email address of the Member previously notified to the Company; or
3. by Members downloading the documents from [www.becs.org.uk](http://www.becs.org.uk).

A Member entitled to attend and vote at the meeting is entitled to appoint a proxy and, in a poll, to vote in his stead. A proxy may demand, or join in demanding, a poll. A proxy need not be a Member of the Company.

Proxy forms may be obtained for completion by downloading the form from the Structure & Governance section of the Company website [www.becs.org.uk](http://www.becs.org.uk) . Further copies can be obtained by calling 0203 946 7800 or by emailing [cs@becs.org.uk](mailto:cs@becs.org.uk) .

To be effective, proxy forms must be completed, signed and returned as set out in the form by no later than 10am on Wednesday 5th December 2018.

British Equity Collecting Society Ltd

Registered Office: Plouviez House, 19-20 Hatton Place, London, EC1N 8RU

Registered in England no 3547531

T: 020 3946 7800 E: cs@becs.org.uk